



TOWN CENTRE PRIVATE SCHOOLS®

Montessori Pre-School • Elementary • High School



International
Baccalaureate®
World School

PRE-SCHOOL SUMMER CAMP REGISTRATION FORM 2020

Child's Name:

Last

First

(Name Used)

TCPS Student Current Grade: _____ New Student Male Female

Date of Birth (D/M/Y): _____ Age: _____ Does your child require an epi-pen? Yes No

Name of Parents or Guardians:

Mother's Contact Information: HOME TEL: _____ WORK TEL: _____ CELL: _____

Father's Contact Information: HOME TEL: _____ WORK TEL: _____ CELL: _____

SUMMER CAMP SCHEDULE (Please check all applicable boxes.)

Week	Date	5 Full Days	5 Half Days Am Pm	4 Full Days	4 Half Days Am Pm	3 Full Days	3 Half Days Am Pm	Office use only: Form of Payment Cash, Cheque, Credit Card (Invoice Number)
Fee per week								
	<i>Toddler</i>	\$345	\$210	n/a	n/a	n/a	n/a	
	<i>Pre-Casa</i>	\$330	\$195	n/a	n/a	n/a	n/a	
	<i>Casa</i>	\$305	\$185	n/a	n/a	n/a	n/a	
	<i>Preparatory and Sr. Preparatory</i>	\$300	\$180	\$270	\$165	\$225	\$135	
<input type="checkbox"/> *Week 1	June 29 -July 3							
<input type="checkbox"/> Week 2	July 6 -July 10							
<input type="checkbox"/> Week 3	July 13 -July 17							
<input type="checkbox"/> Week 4	July 20 -July 24							
<input type="checkbox"/> Week 5	July 27—July 31							
<input type="checkbox"/> *Week 6	August 4 -August 7							
<input type="checkbox"/> Week 7	August 10-August 14							
<input type="checkbox"/> Week 8	August 17-August 21							
<input type="checkbox"/> Week 9	August 24-August 28							

Days attending: Mon. Tues. Wed. Thurs. Fri. Do you want your child to nap in the afternoon? Yes No

OFFICE USE ONLY: PAYMENT DETAILS

Weeks	Amount Received	Date	Initial	Weeks	Amount Received	Date	Initial
<input type="checkbox"/> Week Jun 29 - Jul 3				<input type="checkbox"/> Week 5: July 27 - 31			
<input type="checkbox"/> Week 2: July 6 -10				<input type="checkbox"/> Week 6: Aug 4 - 7			
<input type="checkbox"/> Week 3: July 13 -17				<input type="checkbox"/> Week 7: Aug 10 -14			
<input type="checkbox"/> Week 4: July 20 - 24				<input type="checkbox"/> Week 8: Aug 17 - 21			
*Weeks 1 & 6: 4 days pricing for toddler, pre-casa and casa students available, please see Office				<input type="checkbox"/> Week 9: Aug 14 - 28			



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SUMMER CAMP TERMS OF CONTRACT FOR PRE-SCHOOL STUDENTS

General Terms

1. The terms of this contract apply for the summer camp held in July and August in which the student is enrolled at Town Centre Private Schools (the "School"). Specific dates for the program are contained on the Summer Camp Registration Form. The School observes the Canada Day holiday in July and the Civic Holiday in August and therefore there will be no camp on those days.
2. Should a student who is enrolled in the school year enrol in the School's summer camp held in the months of July and August, immediately following the current school year, then the Student Information, Terms of Contract, Waivers, and Code of Conduct will be carried over for Summer Camp only. Should a new student be enrolled in the summer camp during the months of July and August subsequently apply for the regular school year, all Student Information, Terms of Contract, Waivers and Code of Conduct will pertain to the subsequent school year only.
3. A student will not be accepted into the School unless the entire enrolment form has been completed in full and signed. Full payment, OHIP number or proof of health insurance, must accompany the enrolment form. New students must provide a copy of their birth certificate, proof of citizenship status and immunization documentation. A student is considered accepted into the School only upon a confirmation form being issued by the School.
4. Changes often occur from the time of enrolment until camp begins, as well as throughout the student's stay at camp. It is the responsibility of the parents or guardians to notify the Office of any changes in regard to their child's physical or emotional health, parents' marital status, change of address or any phone numbers or emergency contact changes.
5. **Parents and Guardians hereby acknowledge that the School is not free of allergens. I/We understand that my child may inadvertently come into contact with a substance he or she may be allergic to and that such contact may cause an allergic reaction. I understand that there are certain risks of allergen contact that are inherent in a school setting.**
6. Summer Camp fees are due upon registration. **Summer Camp fees are non-transferable to any other week or program, nor are they refundable.** Once paid, there will be no refund of Summer Camp fees whatsoever, including but not limited to a student's withdrawal from the program for any reason. All Summer Camp classes and programs offered are subject to change and / or cancellation at any time, and are offered subject to sufficient enrolment, as determined by the School. Should the School decide to cancel a program due to low enrolment, all fees paid to date shall be fully refunded without interest or penalty.
7. **There are no refunds for withdrawals, and no refunds for holidays, sick days, or days missed for any reason, throughout the Summer Camp.**
8. The student's full name, grade, and the name of the Campus he or she will be attending must be written on the back of each and every cheque.
9. A charge of \$50.00 will be levied against all N.S.F. cheques or cheques or credit card payments returned for any reason.
10. Fees for Summer Camp are due upon registration. Students will not be allowed to attend unless payment has been made. The School reserves the right to expel a student immediately and take whatever action it deems necessary to collect such overdue accounts.
11. Transportation to and from the School is the responsibility of the parents and guardians.
12. All pre-school students must be at least eighteen (18) months old.
13. There is a late pick up charge which is applied at the rate of \$1.00 per minute after 6:30 p.m. or at any time that TCPS staff has to remain beyond established hours to care for a student due to a late pick up. Charges will be levied against parents who are late for 12:00 noon pick up.
14. The School reserves the right to accept or reject this application and also to expel a student at any time.
15. The School reserves the right to make such rules and regulations in the operation of the School as it deems appropriate and it is a condition of acceptance that these rules and regulations be observed.
16. The School reserves the right to change fees at anytime.
17. Withdrawal Procedure: The School requires written notice of a student's withdrawal; however, there will be no refund or transfer of the Summer Camp fees.
18. Students who are expelled from Town Centre Private Schools cannot re-register with the School or the Summer Camp.

I have read and understood the terms of contract, the methods of payment, and the policies of the School as outlined in the Student and Parent Handbook and/or Student Code of Conduct and I hereby agree to all the terms and conditions stated therein.

Signature of Parent or Guardian:

Date:

Signature of Principal/Vice-Principal/Administrator: