



TOWN CENTRE PRIVATE SCHOOLS™

Montessori Pre-School • Elementary • High School



International Baccalaureate®
World School

September 2021

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— WELCOME — BACK TO SCHOOL



It is our pleasure to welcome all our students and families back to school! We are looking forward to a wonderful school year together with you!

Are you on the TCPS School App?

As school communications will go out on the School App, it is important for all parents to join the School App in order to keep you informed and up-to-date with all school events taking place throughout the year. If you need technical assistance, please contact our Tech Support at tech@tcmps.com.

Click here to download the App for [Android](#)

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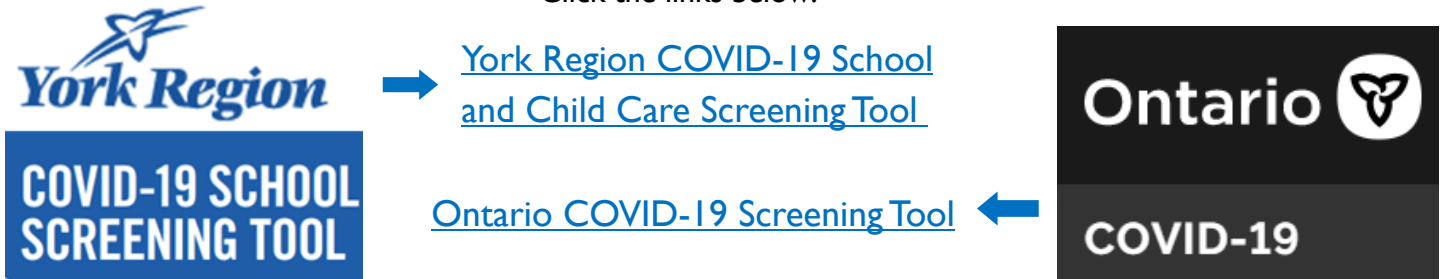
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COVID-19 Self Assessment and School Screening Tools

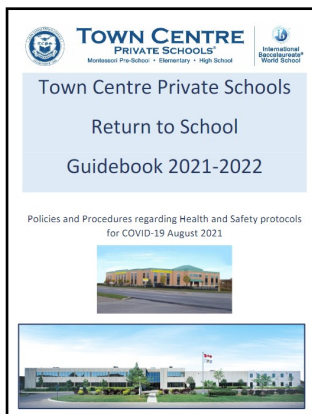
All students must complete a COVID-19 Self Assessment prior to arriving to school. Below are two links to the York Region and Ontario Screening Tools to help parents decide if they should send their children to school. We would like to express our gratitude to parents for their patience and co-operation in these difficult times. We continue to follow COVID-19 related safety procedures outlined by York Region Public Health and the Ministry of Education. Please continue to check the School App regularly for any updates.

Click the links below:



Return to School Communications on the School App

All parents are asked to join the School App for school communications. Our recent return to school communications can also be found below in case parents are not yet on the school app.



Click the links below:

- ➔ [Return to School Guidebook](#)
- ➔ [Frequently Asked Questions](#)
- ➔ [Main Campus Drop Off and Pick Up Procedures](#)
- ➔ [Remote Learning Plan](#)
- ➔ [Register for Remote Learning](#)

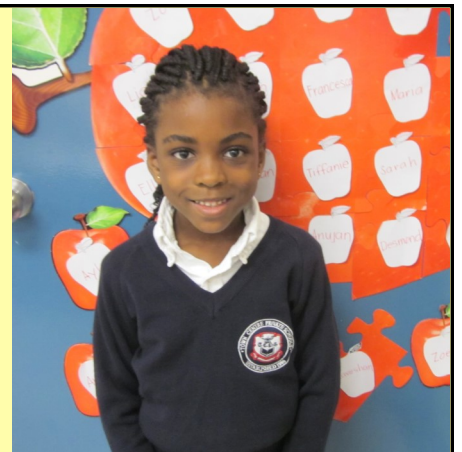
International Baccalaureate Learner Profile

The aim of all IB programmes is to develop internationally minded people who recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world. Teachers will highlight a different Learner Profile attribute each month.

This month's Learner Profile attribute is:

Inquirers

Inquiring students develop a natural curiosity that allows them to become lifelong learners.



Virtual Curriculum Night

Virtual Curriculum Night will take place on Thursday, September 16, 2021 from 7:00 to 8:30 p.m. It will be an online Microsoft Teams presentation from your child's homeroom teachers which will provide you with an outline of your child's academic program and learning environment. Parents will learn about the daily routine, procedures, and classroom expectations. Teachers will be able to discuss and answer questions through a Teams Live Event. Please look for more communication which will be sent to you soon about our Virtual Curriculum Night.

Terry Fox School Run

Our first major event will be the Terry Fox Run on Wednesday, September 29. Participating in this event and raising awareness is another way in which TCPS students can make a significant impact in our community. Students will be running in their cohorts while physical distancing. Students will be receiving more information along with their online pledge forms shortly. This year we hope to surpass our fundraising goal with your very generous contributions towards this great cause!

➔ www.terryfoxschoolrun.org



Spirit Week and Student Activity Council Elections



During the week of September 27 to October 1, elementary students will participate in a fun filled Spirit Week. While we may not be able to have our large assemblies, we will find alternate and creative ways to raise super school spirit! A parent memo will be sent home soon detailing all the special events for the week.

The elections for the Student Activity Council are held during Spirit Week. Students in grades 6 to 8 will elect a Student Activity Council who will organize fun and exciting events throughout the year for all to enjoy. All interested students in grades 6 to 8 are encouraged to run for the SAC.

Kid's Kitchen

We are pleased to be partnering with Kid's Kitchen to offer delicious hot lunch options for our students. Please see the Kid's Kitchen information if you are interested in ordering hot lunch for your child.



➔ www.kidskitchen.ca

➔ [Kid's Kitchen Information](#)

The School Day

TCPS will play O'Canada daily over the elementary P.A. system at 9:00 a.m. to signal the start of the school day. During the playing of the national anthem everyone is asked to stop and stand respectfully without talking. Please do not walk or run through the hallways to reach the classroom while the anthem is playing.

Any student arriving after 9:05 a.m. will be considered late and should report to the Main Office to pick up a late slip. The late slip should be presented to the class teacher upon entering the class. It is important that all students are present in their classrooms by 9:00 a.m. for attendance and for classes to start on time without disruptions.

If your child will not be in attendance at school, please call the Main Office at 905-470-1200 before 9:00 a.m. to report the absence. Remote Learning students are asked to sign in online before 9:00 a.m. as attendance will be taken for remote students.



Administration of Medication Policy

For the safety of all our students, parents who provide medication for the student to take while at school must contact the Main Office to complete a Medical form providing the following information:

- the current date
- name of the student
- name of the medication
- dosage and time the medication must be given
- a parent's signature for authorization to give medication
- all medication must be provided in the original container
- medication should not be expired



The school will not administer medication without the signed medical form. Please do not give any medication to your child to keep in his or her lunch box, locker or pockets.

Anaphylactic Allergies

Within our school community there are several students who have a potentially severe life threatening allergy (anaphylaxis) to foods, predominantly to peanuts and nuts. Depending on the allergy, students can be at risk through eating, touching or smelling the allergen. The risk to human life presented by anaphylaxis is very severe and we feel the best way to reduce the risk of accidental exposure to these students is to ask for the cooperation of the parents to avoid sending known allergens to school, especially peanut butter or products with peanuts or nuts in the ingredients.

While the school is not designated as "nut free" or "allergen free", we respectfully ask for your voluntary support in reducing the serious risk for these students who have anaphylactic allergies. Your cooperation is greatly appreciated.



Parking Safety - Safe and Caring School Community

All of our parents, staff and students are part of the TCPS community and we ask everyone to exercise patience and courtesy in the parking lot and in the neighbourhood. As the safety and well-being of all the students is our priority, we are sure that everyone's cooperation will be assured. In case of emergency, the students must be able to exit the building without obstruction and emergency vehicles must have easy accessibility to enter the school. Cars that are parked illegally may be ticketed or towed at the owner's expense.

In order to keep the driveways and fire routes clear, all drivers must observe the following rules:



- ★ Drive slowly and carefully in the parking lot and in the surrounding neighbourhood.
- ★ Please observe all posted signs in the parking lot.
- ★ Do not park in front of the main entrance door of the school or in the front driveway. This area is a drop off area ONLY, and should not be used for parking at any time. The front entrance and driveway are the main fire routes and bus unloading zones.
- ★ Do not stop or park along the side walls of the building as these are designated fire routes. There is grave danger to students as they exit their vehicle, if cars attempt to pass. Please park your car in a designated parking spot to unload students.
- ★ Do not park in the handicap spaces unless you have a valid permit.
- ★ Enter and exit the parking lot driving in the proper direction. When entering the driveway, do not block traffic. If a parking spot is not available, please exit the parking lot and re-enter to look for an alternate area to park.

Designated Entrances for Drop off and Pick up			
Drop off	7:00 to 8:00 a.m.	Grades 2 to 8	Main Entrance A
	8:00 to 9:00 a.m.	Grades 2, 3 and 8	Entrance G
		Grades 4 and 5	Main Entrance A
		Grades 6 and 7	Entrance B
	After 9:00 a.m.	Grades 2 to 8	Main Entrance A
Pick up	Before 3:30 p.m.	Grades 2 to 8	Main Entrance A
	3:30 to 6:00 p.m.	Grades 2, 3 and 8	Entrance G
		Grades 4 and 5	Main Entrance A
		Grades 6 and 7	Entrance B
	6:00 to 6:30 p.m.	Grades 2 to 8	Main Entrance A
Main Office Access	Office Hours 7:00 a.m. to 6:30 p.m.	Main Office	Main Entrance A

**TC the Tiger
SAYS:**



Go Tigers!

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www.tcmps.com



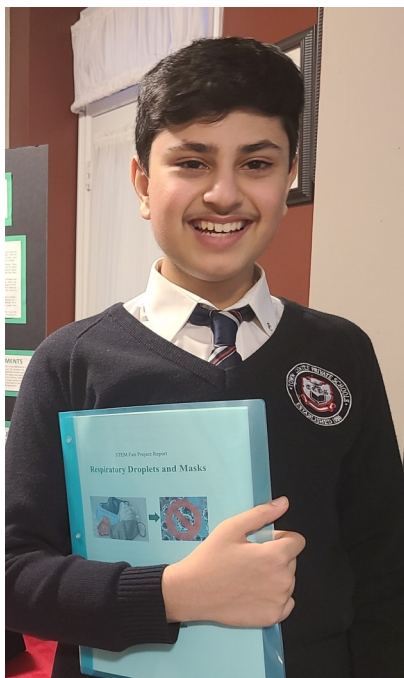
Photo Day

On September 17, the students in grades 2 to 8 will have their school photographs taken. Students must be in full uniform including sweaters, and school shoes. Grades 7 and 8 students are required to wear their school tie. Photo packages will be sent out to parents approximately one month after the photo day.

Remote Learning students will have their photos taken at an alternate date and location to be announced soon. Photo Retake Day for students will be on Friday, November 5, 2021 for students who are unable to attend school on September 17 and for students who may not have their complete uniform yet.



School Uniform and Shoes



With your help, our students are sure to have a sense of pride in wearing their school uniform properly throughout the year. By October 1st, we hope to have all students in their full school uniform. Parents who are waiting for any uniform items may contact InSchoolwear and have the deliveries made to the school. Please ensure that uniform items are labelled with the student's name.

The approved school shoes are black leather dress shoes from Stride Right, Geox and Dr. Martens. Running shoes or sneakers are not permitted as part of the uniform except at recess and Physical Education class. Students who use orthotics must have a doctor's note in order to wear unapproved shoes.

Fire and Safety Drills

TCPS has carefully instituted various levels of security to ensure the safety of all our students. Our safety measures include: restricted access to school facilities, a student pick up system only by authorized adults registered with the school's administration, and a school wide surveillance system. Throughout the year, the students will practise fire and safety drills as part of our Fire and Emergency Safety Plan. By doing so, students and staff will be able to respond in a calm manner during an emergency.